

DECLARATION OF ELIGIBILITY TO BE A SCHOOL GOVERNOR

Name: _____

School where you are a governor: _____

Address: _____

E-Mail: _____

Date of Birth: (dd/mm/yy) _____ / _____ / _____

Registered pupils cannot be governors. A governor must be aged 18 or over at the time of their election or appointment. A person cannot hold more than one governor post at the same school at the same time.

A person is disqualified from being a governor of a particular school if they have failed to attend the meetings of the governing body of that school for a continuous period of six months, beginning with the date of the first meeting they failed to attend, without the consent of the governing body. This does not apply to the headteacher or to foundation governors appointed by virtue of their office.

A foundation, local authority, co-opted or partnership governor at the school who is disqualified for failing to attend meetings is only disqualified from being a governor of any category at the school during the twelve month period starting on the date on which they were disqualified.

A person is disqualified from holding or continuing to hold office if that person:

- is the subject of a bankruptcy restrictions order; an interim bankruptcy restrictions order; debt relief restrictions order; an interim debt relief restrictions order; or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986; a disqualification order under the Companies (Northern Ireland) Order 2002; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- has been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body;
- has been removed from office as an elected governor within the last five years;

- is included in the list of people considered by the Secretary of State as unsuitable to work with children or young people;
- is barred from any regulated activity relating to children;
- is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 or section 128 of the Education and Skills Act 2008;
- is disqualified from working with children or from registering for child-minding or providing day care;
- is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;
- subject to certain exceptions for overseas offences that do not correlate with a UK offence, has been sentenced to three months or more in prison (without the option of a fine) in the five years ending with the date preceding the date of appointment/election as a governor or since becoming a governor;
- subject to certain exceptions for overseas offences that do not correlate with a UK offence, has received a prison sentence of two and a half years or more in the 20 years ending with the date preceding the date of appointment/election as a governor;
- subject to certain exceptions for overseas offences that do not correlate with a UK offence, has at any time received a prison sentence of five years or more;
- has been convicted and fined for causing a nuisance or disturbance on school or educational premises during the five years ending with the date immediately preceding appointment/election or since appointment or election as a governor;
- refuses a request by the clerk to make an application to the Disclosure And Barring Service for a criminal records certificate.

Anyone proposed or serving as a governor who is disqualified for one of these reasons must notify the clerk to the governing body.

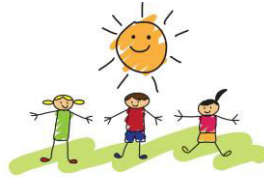
I declare that I have read the above list of disqualifications, as outlined in The School Governance (Constitution) (England) Regulations 2012 (as amended August 2017).

I understand these regulations and declare that I am eligible to act as a school governor.

I shall inform the Clerk to Governors if there are any changes to my eligibility to be a school governor.

Signed: _____

Date: _____



Park Primary PRU

Be the Best You Can Be

Dear Parent/Carer

PARENT GOVERNOR ELECTION

I am writing to invite you to stand for election as a parent governor, or nominate another parent to do so. In our school we have provision for one parent governor and there is currently a vacancy.

The governing body with the headteacher, has considerable responsibility for the school. Governing bodies have three core strategic functions:

- ensuring clarity of vision, ethos and strategic direction;
- holding the Headteacher to account for the educational performance of the school and its pupils; and
- overseeing the financial performance of the of the school and making sure its money is well spent.

Any parent (or carer) with a child on register at the school is eligible to become a parent governor. It is most important that parents are fully represented and I therefore ask that you give careful consideration to either putting your own name forward as a candidate or to nominating another parent as a candidate, if they are willing to be nominated.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work. Training is available for all governors and this governing body has an expectation that those new to being a governor attend induction training.

The enclosed Declaration of Eligibility summarises the circumstances under which someone cannot serve as a governor. In addition parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority are not eligible to stand in these elections.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than Friday 4 May 2018. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If we receive more than two nominations, a ballot will be held so that all parents can choose who will represent them on the governing body.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,

Miss Kirsty Ratcliffe, Headteacher / Returning Officer

Park Primary Pupil Referral Unit

Election of Parent Governors - Nomination Form

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address: _____

Signature of person nominated: _____

Signature of proposer (if different to nominee): _____

Name and address in BLOCK LETTERS of proposer (if different to nominee):

Personal Statement (maximum 250 words)

Please say why you are interested in being a parent governor:

Please give a brief outline of your interests and experiences (this could include work, voluntary activities, hobbies, family, community involvement) and detail any of the desired skills that you may have:

Signed: _____

Date: _____

PLEASE NOTE

There is 1 vacancy for a parent governor. You may make up to 2 nominations. If you wish, you may nominate yourself by putting your own name in the space above.

All nominations must be received in the school office by 3.30pm on Friday 4th May.